

The Paul Sawyer Public Library Board of Trustees
Minutes of Regular Meeting of January 11, 2022
5:30 p.m.
In-person at 319 Wapping Street, Frankfort

1. Call to order and record attendance

Cheryl Sandefur (president/chair), called the meeting to order at 5:33 p.m.

Attendees: Maria Bartholomew, Patty Crittenden, Robert Kellerman, Carolyn Lynch, Mary Lynn Collins, Cheryl Sandefur, Manoj Shanker, Mark Overstreet, Jean Ruark (director)

Not Present: Connie Crowe

2. Approval of agenda

M. Shanker, 2nd M. Bartholomew. Motion passed unanimously.

3. Approval of minutes of previous meeting

M. Collins, 2nd M. Bartholomew. Motion passed unanimously.

4. Treasurer's report

Mr. Shanker presented the treasurer's report. The library received a tax distribution of \$2,441,164.35 Fiscal YTD. Property tax revenue is up 10%. The library is up 9% for all local tax revenue.

C. Lynch motioned to approve the report and expenditures. 2nd M. Collins. Motion passed unanimously.

5. Director's report

Highlights from Jean's directors report include:

- The library is going ahead with the in-person programs scheduled for adults in January and February. In-person programs for children and families will remain outdoors for the time being.

-The new payroll system has begun. Employees have been entering time on the new timesheet for the past two weeks.

-The library received a generous donation from Stites and Harbison, PLLC, in honor of Mark Overstreet.

6. Committee reports

- **Budget:** M. Shanker, chair; P. Crittenden; B. Kellerman; M. Overstreet; C. Sandefur - no report
- **Building:** B. Kellerman, C. Lynch - no report
- **Long Range:** M. Collins, chair; C. Sandefur; C. Crowe; P. Crittenden - no report
- **Policy/Personnel:** C. Sandefur; B. Kellerman; M. Overstreet; M. Shanker
See new business
- **Technology:** M. Bartholomew, chair; M. Collins, C. Lynch, C. Crowe
No report

7. New Business

- **Review and approve applicant to fill Advisory Board vacancy**
C. Sandefur motioned to accept Shane Hecker to fill the advisory board vacancy. 2nd by M. Collins. Motion passed unanimously.

8. Old Business

No old business

9. Adjournment

C. Sandefur motioned to adjourn at 5:52 pm. 2nd by C. Lynch.

Reminder:

- **Trustee Orientation Video: Strategic Planning and Library Advocacy – 4:45 PM**
- **Next Board meeting: February 8, 2022, 5:30 PM**

Respectfully submitted,

Carolyn Lynch, secretary _____ date _____

Cheryl Sandefur, president _____ date _____